

# BERTELSMANN

## New Starter IT Access Form

User Information: (All fields required)

Start Date: _____	First Name: _____	Last Name: _____
Preferred Name: _____		Employer: _____
Manager: _____		Title/Position: _____
End Date: (if consultant, temp or other short-term) _____		
<b>Access Configuration</b>		
Default Domain: @Bertelsmann.com      @versidi.com      @bhi.vc		
Mirror Account Access: _____		
<b>Software</b>	<b>Hardware / Plans / Network Access</b>	
SAP	Box.com	<input type="radio"/> Y <input type="radio"/> N
Adobe Pro	GoToMyPC	<input type="radio"/> Y <input type="radio"/> N
Zoom	Co-Pilot	<input type="radio"/> Y <input type="radio"/> N
Efax	ChatGPT Ent.	
VPN		
<b>SharePoint Access:</b> _____		
<b>Requester Signatures</b>		
Requesting Manager Signature: _____		